



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution		St.Xavier's College,Palayamkottai
• Name of the Head of the institution		Rev. Fr. Dr. S. Mariadoss S.J
• Designation		Principal
• Does the institution function from its own campus?		Yes
• Phone No. of the Principal		04622560744
• Alternate phone No.		9443343324
• Mobile No. (Principal)		9443343324
• Registered e-mail ID (Principal)		sxcprin@gmail.com
• Address		21, North Highground Road, Palayamkottai.
• City/Town		Tirunelveli
• State/UT		Tamil Nadu
• Pin Code		627002
2.Institutional status		
• Autonomous Status (Provide the date of conferment of Autonomy)		21/12/1987
• Type of Institution		Co-education
• Location		Semi-Urban

• Financial Status	Grants-in aid				
• Name of the IQAC Co-ordinator/Director	Dr. R. Azhagu Raj				
• Phone No.	8220732024				
• Mobile No:	8220732024				
• IQAC e-mail ID	sxc.iqac1923@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	http://www.stxavierstn.edu.in/iqac/AQAR%202022-2023%20Report.pdf				
4.Was the Academic Calendar prepared for that year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.stxavierstn.edu.in/calendar.php				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 4	A++	3.66	2019	09/09/2019	08/09/2026
6.Date of Establishment of IQAC			02/12/2003		
7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?					
Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Provide details regarding the composition of the IQAC:					
• Upload the latest notification regarding the composition of the IQAC by the HEI	View File				
9.No. of IQAC meetings held during the year	4				
• Were the minutes of IQAC meeting(s) and compliance to the decisions taken	Yes				

uploaded on the institutional website?	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10. Did IQAC receive funding from any funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11. Significant contributions made by IQAC during the current year (maximum five bullets)	
Participation in National Institutional Ranking Framework (NIRF): IQAC submitted data in NIRF portal	
Feedback on Curricular Aspects from final year UG/PG students was conducted by IQAC	
Feedback on Curricular Aspects from Alumni, Parents, Teachers, and Employers was collected and analyzed	
IQAC conducted orientation programme for all the teachers on "Vision of Jesuit Education, Qualities of a Teacher, Research, Professionalism, Interdisciplinary, Research Ethics and The Contemporary Teaching - Learning Ecosystem".	
IQAC conducted Faculty Empowerment Programme for all the faculty on "Teacher - Student Relationship and Mentoring System". IQAC conducted Faculty Empowerment Workshop for the faculty on "E-content Preparation & ICT Tools and AI - Tools for Teaching & Learning.	
12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:	

Plan of Action	Achievements/Outcomes
To apply for NIRF INDIA Ranking	St. Xavier's College, Palayamkottai received 36th rank NIRF-INDIA RANKINGS-2022
To conduct Faculty Empowerment Programme	Three Faculty Empowerment Programme organised. The total number of participants was 81.
Faculty Orientation/ Induction Programme	29 faculty members completed the Faculty Orientation/ Induction Programme conducted by TLC-PMMMMNMTT
To conduct external academic and administrative audit (AAA)	External Audit was conducted on 01.12.2023
To conduct and collect feedback from stakeholders	IQAC conducted student feedback on teachers for even semester from April 01, 2024, to April 04, 2024. The Student Feedback on Curricular Aspects (Exit Poll) for the academic year 2023-2024 was conducted from March 21st to March 23rd, 2024, through the ERP Portal.
13. Was the AQAR placed before the statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name of the statutory body	Date of meeting(s)
Governing Body	23/09/2024
14. Was the institutional data submitted to AISHE ?	Yes
<ul style="list-style-type: none"> Year 	
Year	Date of Submission
2023 - 2024	24/01/2025

15.Multidisciplinary / interdisciplinary

St. Xaviers College offers interdisciplinary papers for UG and PG programmes. For UG programme, Non-Major Elective (NME) courses are offered in which any student can enroll for any course offered by any department in the college. There are Skill Based Elective (SBE) courses offered by different departments which are all of interdisciplinary in nature; the departments of Chemistry and Zoology offer interdisciplinary courses. Apart from this, Extra Credit Courses (ECC) are offered which also have interdisciplinary components. For Post Graduate programme, the departments of Botany and Zoology have interdisciplinary courses; the departments of Tamil and Folklore offer interdisciplinary courses; All Extra Credit Courses (ECC) have interdisciplinary components.

16.Academic bank of credits (ABC):

The College has introduced Choice Based Credit System (CBCS) since 2002. We motivate all student to enroll in Swayam/ NPTEL/MOOC courses towards achieving the following; To promote student-centric education Focus on learner-friendly teaching approaches Implement an inter-disciplinary approach Allow students to learn the best courses of their interest Enable students to learn at their own pace We are exploring the possibilities to implement Academic Bank of Credits as per NEP 2020.

17.Skill development:

As a boon of CBCS and as per the direction given by University Grants Commission, SXC perfectly fitted the foundation courses in its seven-tier cafeteria model curriculum structure. The Department of foundation courses recently renamed as 'Department of Human Excellence' initially introduced courses namely ethics, social analysis and personality development. Due to periodical revisions and discussions in Board of studies, the department has reached a new horizon with new courses, ICT resources and assessment tools. Courses offered are ethics, integrated personality development, life skills, human rights and social analysis, environmental studies and skills for employability. The text books are written by the experienced faculty members of the College. The course content and pedagogy is discussed and amended for current trends. Video lessons and worksheet model questions for examination, ethics diary for personal assessment, viva voce examinations are the innovative practices carried out. Each course is complimented by the community development activities carried out by the students through outreach programme -Student Training and Action for Neighbourhood Development (STAND) and other service organizations as a result of three

dimensional frameworks established by the department of Human of Excellence.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

SXC offers the courses Traditional Knowledge System, Ethnomusicology, Folk Religion and Ritual Performance and Cultural Anthropology in MA Folklore programme in order to achieve the following: To develop projects and activities which will bring out the cultural riches embodied in indigenous folk forms; To orient the students to turn towards the culture of the people to learn the forces that shape the socio-cultural matrix of human life; To initiate the students in practice of communication rooted in the traditions of the people. The Folklore Research and Resource Centre (FRRC) has archives, folk museum. Our students and students from other institutions visit FRRC centre to learn about Indian Culture

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The programmes offered by SXC are intended to work with well-defined objectives namely Program Outcomes (POs) – They are derived from the core and prime objectives of the College. Programme Specific Outcomes (PSOs) – They are developed as per the suggestion made by various employers, alumni, University nominees and formulated in such a way that they are linked with the developmental needs. Course Outcomes (COs) – The learning objectives for each courses of UG/PG/Research Programmes are duly drafted in BOS meeting, approved by academic council and ratified by Governing body. The Course Outcomes are designed for each course by the expert committee and are discussed in the Board of Studies and Academic Council before communicating to the stakeholders. The Program Outcomes broadly demonstrate academic competency, social relevance, development of skill sets for sustainable growth, employability skills and value-based education provided by SXC. The PSOs and COs are directly related to socio-economic, environmental and human resource development of the Society. The PSOs are developed in order for the students to become proficient in Language, Arts, Science, Technology and Management studies. The COs are formulated to facilitate the students be employable in Science, Education, Technology, R&D, Finance and Commerce sectors.

20.Distance education/online education:

The college is well aware that Distance education/online education will promote life -long learning. we are exploring the possibilities for offering courses and programmes under Distance education and online education.

Extended Profile

1.Programme	
1.1	43
Number of programmes offered during the year:	
File Description	Documents
Institutional Data in Prescribed Format	View File
2.Student	
2.1	4492
Total number of students during the year:	
File Description	Documents
Institutional data in Prescribed format	View File
2.2	1245
Number of outgoing / final year students during the year:	
File Description	Documents
Institutional Data in Prescribed Format	View File
2.3	4191
Number of students who appeared for the examinations conducted by the institution during the year:	
File Description	Documents
Institutional Data in Prescribed Format	View File
3.Academic	
3.1	1686
Number of courses in all programmes during the year:	
File Description	Documents
Institutional Data in Prescribed Format	View File

3.2	230
Number of full-time teachers during the year:	
File Description	Documents
Institutional Data in Prescribed Format	View File
3.3	230
Number of sanctioned posts for the year:	
4.Institution	
4.1	1163
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	
4.2	94
Total number of Classrooms and Seminar halls	
4.3	796
Total number of computers on campus for academic purposes	
4.4	584.38585
Total expenditure, excluding salary, during the year (INR in Lakhs):	

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

SXC's Curriculum

- Makes learning an interesting and meaningful exercise through guided teaching, monitored learning through online resources, e-contents by faculty members, and supported library assignments, group discussions, seminar presentations, debates, quiz and viva voce. The characteristics of Jesuit education-academic excellence, social relevance and character

formation is consciously and appropriately embedded in the curriculum through

- Core, Allied and Project/elective courses
- Skill based elective and Non-major elective courses
- Extra credit, Value added and vocational courses
- Courses on Languages and Environmental studies
- Foundation Courses which includes religion, Ethics, personality development, human rights and social analysis, life-skills and skills for employability
- PhD programmes and Research based projects for PG, MPhil students and group projects for UG students.
- Curriculum based outreach programme by the department of STAND (Student Training and Action for Neighbourhood Development)
- Volunteer based Extension activities, offered by other service organisations like NSS, NCC, AICUF, RRC/YRC, Enviro club, Democracy forum, Women's forum, Consumer forum and Campus ministry
- Therefore, SXC's curriculum can be viewed as a triangle connected by three sides viz. Teaching-Learning, Research and Extension activities. The learning objectives are directly and purposefully derived from the intellectual, occupational, environmental, social and spiritual needs of current generation of students.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	http://www.stxavierstn.edu.in/outcome.php

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

43

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

250

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

647

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

43

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

SXC is at forefront of the efforts to understand and address today's social and environmental challenges. Therefore, the curriculum is integrated with courses related to gender, environment and sustainability, human values and professional ethics. The PART IV in the curriculum structure of UG is enriched with these cross-cutting issues. These courses are offered by the department of foundation courses, recently named as Department of Human Excellence. All the following courses together carry 4 credits.

Value Education (Ethics I & Religion I & II)

Human Rights and Social Analysis

Intregrated Personality development

Life skills (Ethics II)

These courses are taught by the faculty members from all the departments with prior training and orientation programmes which are organized by IQAC of SXC. The teaching methods include lectures, videos, ICT tools, street play, and discussion in a group and open forum. The syllabi and the pedagogy for these courses are periodically revised by the internal and external experts. The courses in UG and PG curriculum also have its course content related to these issues in ways of creating awareness and knowledge, stimulating creative and analytical thinking, offering training in order for the students to take part in solving the issues.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

168

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above**4492**

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects**1446**

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni **A. All 4 of the above**

File Description	Documents
Provide the URL for stakeholders' feedback report	http://stxavierstn.edu.in/igac/SSS/SSS%202023-2024%20Even%20Sem.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	View File

1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	http://stxavierstn.edu.in/igac/SSS/SSS%202023-2024%20Even%20Sem.pdf
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

1784

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

1381

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

1. St. Xavier's college caters to the needs of all students with regard to their academic quest. therefore, the college initiates various measures to assess their learning levels.

2. In order to bridge the gap between students of different socio

economic, educational, regional, religious and cultural backgrounds, the college conducts 'Bridge Course'.

3. As the teaching instruction is undertaken in English, the communicative English ability of these students are analysed at the entry level and accordingly they are classified into three groups to learn English under Part 2. As a result, they are divided into three groups as 'Stream A', 'B' and 'C'. All these three streams are designed with separate course structures and teaching plans. Question patterns and assessments are done separately for students learning English language under three different streams. 4. After the publication of Continuous Internal Assessment (CIA), each department assesses the learning levels of the students. 5. Personal counseling is given to both slow learners and advanced learners in Tutor--Ward meetings. 6. Peer learning is promoted among students. During and after the class hours, advanced learners help slow learners in understanding specific units in the course material. 7. Advanced learners are motivated to do certificate courses, on-the-job training and add -on courses.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://stxavierstn.edu.in/outcome.php

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
31/05/2024	4492	230

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Learning at St. Xavier's College has always been student centric. The students participate in various curricular and co-curricular activities within and outside the college. Student-centric strategies result in the holistic development of the students in teams of

cognitive affective and psychomotor skills. The college promotes interactive teaching-learning through a variety of learner-centered experiences. The college concentrates on participatory learning activities which include group discussion, mock interview, brainstorming, problem solving, consultation with specialists, field visits and educational tours, practical demonstration, internship, Business day ,debates, discussions, research based projects, audio-visual presentations, role plays, case studies ,awareness events.All the departmental association activities are enriched with student centric learning activities such as seminars, Guest lectures, workshops, mock interviews, drama enacting, and department specific technical activities.Internship and On-the job training are specialcurriculum activity supported by departments like Commerce,Corporate Secretaryship, MSW,MCA and Visual communication which moulds the students with real time learning experience.Department of Commerce and Corporate Secretaryship organize and innovative event called Business Day which is a creative opportunity for the students to develop their business skills in dynamic manner.Inspiring critical thinking, creativity and scientific temper is the core of the teaching-learning process and these are implemented through student centric methodologies.

File Description	Documents
Upload any additional information	View File
Link for additional Information	https://stxavierstn.edu.in/outcome.php

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Learning at St. Xavier's College has always been student centric in our college the following ICT tools and resources are

available:

LCD facilities , Wi-Fi-LAN facilities, LED TV, Computers,Interactive Board Projector, FB150-2, CMAX-2, Edmodo, Video

Lectures, Smart Board, Sound Studio with Avid Pro tools (Sound Studiowith Avid Pro tools (Sound Editing), Computer Lab with FCP

Unit (Video Editing),Video/ Photography Studio, Drawing room, Big Monitor Screen, Online demonstration , SPSS package, Audio Visual

equipments and Lap Tops.

E-resources and techniques used:

Power Point slides, Google classroom, Lecture videos with animation, E-books, Online simulation softwares, schemsketch, chemdraw, docking softwares, Google Drive, Videos, movies, softwares for language learning and testing, Web based online exams, Computer generated offline tests, audiobooks, Blogs, NPTEL materials, Audio, Video lectures from IIT professionals, Create groups in social media, Using GroupMail, Computer Application practicals : Editing Software (Video, Sound, and Photograph) and Designing Software, Moodle, SPSS package, Khan Academy, tutor2, Math stack exchange and Geogebra.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	http://stxavierstn.edu.in/econtent.php
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues**2.3.3.1 - Number of mentors**

230

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The Academic Calendar is prepared by the Academic Calendar Committee comprising the Principal IQAC - Coordinator, Deans and a senior staff. It contains prime information about the institution, its functionary purpose and mode. Academic Calendar The Academic calendar is devised taking into account the general plan of the university, and common calendar. Information and guide lines are provided to students to access facilities.

Student responsibilities and rules and regulations are clearly stated. Scholarship details, Attendance details and Evaluation

process are stated. The Academic calendar along with Evaluation Procedures blue print is issued to the students at the beginning of the year. Adherence to the time schedule stated in the calendar is ensured. Sufficient time is provided for teaching Teaching Plans A common framework is followed. Towards the end of every semester, the HoD of every department in consultation with the faculty members finalizes the work load of the department. After the workload is approved by the Principal, the time table of the department is drafted and circulated to the staff members. In case of any request by the staff members, the changes are accommodated in the time table.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

230

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	View File

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

171

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

1861

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

09

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	View File

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

SXC SEM GR 15 2.1: 1. To import student database 2. To create and generate department code. 3. To enter subject list for UG, PG, MCA Students. 4. To generate and print students sign list for name and DOB checking. 5. To import value added courses details. 6. To enter internal marks and semester marks. 7. To generate and print internal marks list and external marks list. 8. To generate and print

consolidated marks for current semester. 9. To generate and print Result.. 10. To generate and print mark sheets 11. To generate and print mark sheets sign list. 12. To generate and print TMR copy. 13. To generate and print full pass students list.

SXCHT 2.0 1. To generate hall ticket database for all regular and arrear students. 2. To select date and time. 3. To select students strength for Hall placement. 4. To generate seat number in zig - zag method in the Halls. 5. To generate and print hall ticket 6. To generate and print seating arrangements 7. To generate and print arrear list 8. To generate and print hall ticket sign list 9. To generate and print exam strength list, arrear list, hall list and students list.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	http://www.stxavierstn.edu.in/examination.php

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The programmes offered by SXC are intended to work with welldefined objectives namely,

1. Program Outcomes - They are derived from the core and prime objectives of the College.

2. Programme Specific Outcomes - They are developed as per the suggestion made by various employers, alumni, University

nominees and formulated in such a way that they are linked with the developmental needs.

3. Course Outcomes - The learning objectives for each courses of UG/PGare duly drafted in BOS meeting, approved byacademic council and ratified by Governing body. They are stated in the syllabus of each course.The Course Outcomes are designed for each course by the expert committee and are discussed in the Board of Studies and Academic Council before communicating to the stakeholders. Every department's aspirations and mutual expectations of facultymembers and students are displayed in 'STUDENT CHARTER' at the entrance of

the respective departments. The 'STUDENT CHARTER' is converted into Program Specific Outcomes and transformed into Course Outcomes, previously stated as learning objectives. The PSOs lead to Program Outcomes which overlap with the vision and mission of the College. The College with the help of every department has taken initiatives to make the entire COs as studentcentred course outcomes

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	View File
Link for additional Information	http://stxavierstn.edu.in/outcome.php

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The institution continuously monitors, and evaluates on the quality of course provided, teaching learning process, and has evolved a system to measure the attainment of the learner. To bring in Outcome Based Education in SXC, the attainment of course outcome(CO) is evaluated through several direct and indirect assessment tools. The result of attainment of CO is used to evaluate the attainment of program specific outcome(PSO) and programme outcome. DIRECT METHOD: A. Continuous Internal Assessment(CIA) 1. Internal tests(70%) CIA Test I performance Analysis CIA Test II performance Analysis 2. Other modes of internal assessment (30%) Every semester, the students undergo any two or three of the belowlisted modes Quiz (announced/unannounced) Individual viva or group viva Short duration objective type tests/snap tests Short answer/problem solving tests Long answer tests/essay writing Guided individual/group projects Lab/Field/Practical work/Case study (to assess practical skills in handling instruments) Group discussion(once a month to assess originality,creativity, initiative&communication skills) Seminar(once in a semester to assess understanding of the subject, creativity, innovation and communicative ability) Assignment(to assess the conceptual clarity and the ability to connect similar concepts and applications) B. Semester Examination Performance Analysis INDIRECT METHOD: 1. Evaluating Teaching plan 2. Analysis of students feedback 3. Exit survey 4. BOS

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	http://stxavierstn.edu.in/outcome.php

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1245

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	http://stxavierstn.edu.in/examination.php

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<http://stxavierstn.edu.in/igac/SSS/SSS%202023-2024%20Even%20Sem.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

SXC is keen to participate in the research, transmission and enhancement of knowledge and to encourage the students to take part in the socio, economic and scientific development of the nation. Research, Consultancy and Extension policy objectives

1. To establish a system for research
2. To sustain research and publication

3. To take research findings to society
4. To establish links with local, national, regional and global institutions
5. To engage in consultancy and extension activities
6. To motivate the staff to utilize the skills towards enhancement of knowledge
7. To increase external funding for doing research by way of writing proposals to Government and Non-government agencies
8. To implement research-based learning
9. To enter into research partnerships with other institutions

FUND FOR RESEARCH SXC follows a proactive policy of encouraging professional development of teachers and provides T.A., D.A., and Registration fee for those who present papers in national / international seminars organized by other institutions.

Seed money is granted for researchers for publishing research papers.

Seed money is given to departments for conducting national /international seminars/conferences/ workshops for dissemination of research findings.

SXC supports a few research scholars through Jesuit Educational Support Scheme

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	http://stxavierstn.edu.in/research_incubation.php
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

1.2

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	View File
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	View File
Any additional information	View File

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	View File
List of teachers and details of their international fellowship(s)	View File
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

25.29

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	View File
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

4

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	http://stxavierstn.edu.in/research_centers.php
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

89

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

03

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	https://www.icmr.gov.in/
Any additional information	View File

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

SXC has set up an incubation centre under the initiative called LAB TO LAND programme in the Student Training and Action for Neighbourhood Development (STAND) centre which is committed to

demonstrate, train and empower the weaker sections of the nearby local communities, especially women self-help groups of STAND adopted villages. Training is provided on vermicomposting, azolla production, bio-gas production, ornamental fish culture, spirulina (Blue green Algae) production and tissue culture of medicinal plants. The students and faculty members of our college have full access to the facilities available in this incubation centre for the purpose of learning and training. Respective departments are involved in transferring the skills and knowledge that this incubation centre has developed. This incubation centre helps the farmers of the STAND adopted villages in installing vermicompost pit, Azolla tank, Spirulina tank, bio gas plant and bio-fertilizer pit in their own land, backyards or a common space in the village, by giving them hands-on training in both production and marketing of the products.

SXC has established 27 Centers for creation and transfer of knowledge.

The International association for Plant Taxonomy (Head office in Berlin) formally granted recognition to Xavier's College Herbarium (XCH) in October 1993

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://stxavierstn.edu.in/research_centers.php

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

99

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation A. All of the above

of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	View File

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

35

File Description	Documents
URL to the research page on HEI website	http://stxavierstn.edu.in/research_centers.php
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	No File Uploaded
Any additional information	View File

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

169

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	No File Uploaded

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during

the year

98

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://stxavierstn.edu.in/research_guides.ph p

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

341

File Description	Documents
Any additional information	View File
Bibliometrics of the publications during the year	View File

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

14

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	View File
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	View File
List of facilities and staff available for undertaking consultancy	View File
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Creating citizens with honesty, compassion, respect, civic responsibility, courage to stand for TRUTH, JUSTICE and LOVE, concern for neighbours has become a legacy of SXC through its service organizations, which are in fact the strong pillars of the College beyond teaching and research. The extension activities are carried out by the various service organizations like NSS, NCC,

Enviro Club, Democracy Forum, Consumer Forum, Women's Forum, All India Catholic University Federation, Red Ribbon Club/Youth Red Cross/Blood Donors Club, St. Vincent de Paul Society (SVP) and Student Training and Action for Neighbourhood Development (STAND)

Programme. Every student of SXC has the chance to be part of any service organization and get sensitized for current social issues and make positive impacts on socio, economic and environmental development of their neighbourhood which paves the way to their holistic development. All the extension activities are carried out by the students with the guidance and accompaniment of faculty coordinators.

STAND is a unique village adoption programme which takes care of the socio-economic development of disadvantaged sections of the society. STAND is presently working in 45 villages of which about 60% of the people are marginalized and downtrodden.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://stxavierstn.edu.in/so_stand.php

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

6

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	View File

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

102

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

3384

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

369

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

79

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

SXC stands high with a sprawling area of 58 acres. It has 9 blocks namely Fr. Antonysamy (Main) block, Fr. Soosai (S) block, Jubilee (J) block, Library building, XIBA block, Auditorium building, centenary building, CBB block and Bank building. Each and every

block has a good number of spacious class rooms, with proper ventilation. Most of the class rooms are permanently fixed with ICT tools like Projector and few key class rooms have smart board facility in them. There are 80 classrooms in SXC campus. Most of the classrooms are enriched with Wi-Fi, LAN facilities to make the teaching-learning process more effective. Smart class rooms are available in all the major departments. In all the key blocks, there are office rooms, which provides enquiry space to the students. Smart class rooms are available in all the major departments. In all the key blocks, there are office rooms, which provides enquiry space to the students. In terms of the infrastructure facilities. SXC is on par with the top notch institutions of our state. The management always focuses on improving the infrastructure because we believe that the facilities we provide will facilitate the students and make them to excel in all the domains

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://stxavierstn.edu.in/infra.php

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

SXC realizes this and paves the way to encourage the students those who are interested in games. Sports facilities have been established and facilitated for various games including Basket Ball, Chess, Football, Hockey, Volley Ball and Badminton. The institute is always keen in paying more attention in encouraging and paving the way for students in excelling in the sports activities.

We have the following facilities to facilitate the sports activities of the students.

1. Composite Football with 6 lanes.
2. Football ground
3. Volleyball - 3 courts
4. Concrete Basketball courts.
5. Hockey - One grass field with fencing complete.

6. Physical Fitness Centre.
7. Badminton - Two courts.
8. Kabaddi - 2 courts
9. Table Tennis - one Court
10. Common area for practice.
11. Indoor Gymnasium.
12. Indoor Stadium.

We have qualified coaches for the following games.

Basket ball

Volley ball

Foot Ball

Hockey.

SXC is in - charge of coordinating some of the tournaments and Sports of the Manonmaniam Sundaranar University. The institute provides a multitude of extracurricular activities to enrich student lives beyond academics. Fests like INDECO (Inter Departmental Competitions), Crib, Pongal Kolam (Rangoli) Competitions are part and parcel of our academic system.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	View File
Paste link for additional information	http://stxavierstn.edu.in/infra.php

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

90

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

584.38505

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

SXC Library was established in the year of 1923, and it was named after Fr. Santiago in the year 2005. It is an important source of knowledge to young minds. The carpet area of the library is 25,215 sq.ft. It's reading space is 12,000 sq.ft. The number of seats in reading space is 280. It has an automated system functioning from 1999 helps to impact positively on the academic achievement of the students. The digital library is integral to the teaching and learning process. It is a collection of around 134410 books and 122 periodicals, 4535 Thesis reports, Book banks, Proceedings, 3915 New clippings and Back volumes. It also enables the Xavier's Community to archive their college magazine, News Letter, Annual Reports, Syllabus, Course Materials, Semester Question Papers, Thesis, Projects, Publications, Videos, Audios and photographs etc. Cameras are fixed for security purpose.

Name of the ILMS software : Auto-Lib

Version : 6.0

Year of automation : 1999

The following are some E - Resources present in our e-library.

1. J gate

2. Delnet

3. Nlist

CD's and DVD's : 4576

Video Lessons : 22140

Short Films : 9674

Nature of automation (fully or partially) : Full

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://stxavierstn.edu.in/library.php

4.2.2 - Institution has access to the following: e- A. Any 4 or more of the above journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

7.60

File Description	Documents
Audited statements of accounts	View File
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

987

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	View File

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

SXC has a total number of 796 computers which all are of latest configuration. There are around 10 Computer labs in the campus. As the world is becoming completely digital, SXC is keen in giving computer education to all the students irrespective of the department they belong to. The Student - Computer ratio is 1: 1. All the departments and the research centre have their own computers. Servers, Open source software and Propriety Software: SXC maintains a total number of 13 servers, which include 1 web server, 1 server exclusively for library, 6 servers for UG lab (Linux server-2, Windows server-3, Oracle Server-1), 4 servers for PG lab (Linux server-1, Windows server-1, Oracle Server-2)

Internet Facility:

In the current era, the need for Internet has become mandatory in information sharing, knowledge dissemination. To facilitate the sharing of files between departments there exists LAN connection. SXC has an Internet Lab, which has 50 computers with high speed internet connectivity. Faculty, students and research scholars make use of this facility and benefit a lot.

Wi-Fi Facility:

SXC campus is completely Wi-Fi enabled in the year of 2016. From all the departments, classrooms, and seminar halls data could be easily accessed

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://stxavierstn.edu.in/facilities.php

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
4492	796

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus A. 50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development: A. All four of the above
Facilities available for e-content development
 Media Centre
 Audio-Visual Centre
 Lecture Capturing System (LCS)
 Mixing equipments and software for editing

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://stxavierstn.edu.in/lab_studio.php
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

476.98191

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The institution with its 100 years long experience has established systems and procedures for maintaining and utilizing every facility under its domain. Every year the management of SXC spends a large amount for maintaining the physical, academic and support facilities. Maintenance of the Campus The care and regular maintenance of the entire college is foreseen by the Campus Minister who with his staff supervises daily functioning. A team which is lead by Secretary supervises regularly ensures the cleanliness and maintenance of the college. A group of workers are deployed in doing all the cleaning tasks regularly. The roads, common places, faculty and class rooms, laboratories, research centres, rest rooms are cleaned daily and mopping is done periodically.

Classrooms

Classrooms are available with necessary infrastructure under the purview of the Secretary Office. In case of any repair or technical complaints a standardized form is used for the immediate rectification and assistance that would be facilitated by the Instrument Maintenance Facility (IMF) technical team. Laboratories The laboratories at SXC house a large collection of sophisticated

equipments to carry out research. The Laboratories are equipped with fire management systems which include; evacuation and control, first-aid kits, fire extinguishers, fume cupboards, exhaust ducts, goggles.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://stxavierstn.edu.in/lab_studio.php

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

981

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

354

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities
Soft Skills
Language and Communication Skills
Life Skills (Yoga, Physical fitness, Health and Hygiene)
Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	http://stxavierstn.edu.in/so_cap.php
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

684

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

799

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

282

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	View File

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

49

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

43

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Students Council is constituted by the students in order to foster democracy and supervised by the Dean of Students and Dean of women Students. The student council is formed by the interested and eligible students elected by the students through online voting at the start of every year. The Student council gives an opportunity to actively participate in fund raising, to efficiently organise and conduct fine arts events and activities and to develop leadership Representation of students in various committees

1. Academic Council
2. College Council
3. Internal Quality Assurance Cell
4. Planning and Evaluation Committee
5. Student Council
6. Anti-ragging committee
7. Anti-ragging squad 8. Board of Studies

The Student council gives an opportunity to actively participate in fund raising, to efficiently organise and conduct fine arts events and activities and to develop leadership.

Every year, in collaboration with Fine Arts ,Student Council organizes the following programmes: INDECO

Student Council & Fine Arts Inauguration and Valediction, Teacher's day Celebration, Christmas day Celebration, Women's day Celebration and awareness seminar in Collaboration with Women's forum Student Council also organizes awareness programmes and competitions related to Global Warming, swachh bharath ,Voters day, TB ,Wild life Day etc. Student Council has released newsletters called SXC EXCELLA

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://stxavierstn.edu.in/so_stu_council.php

5.3.3 - Number of sports and cultural events / competitions organised by the institution

22

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	View File

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The Alumni Association of St. Xavier's College was established in 1945, enabling the pass out students to reconnect with the College. Alumni Association has its chapters at Chennai, Bangalore, Coimbatore, Tenkasi, Kovilpatti, Tuticorin and Nagercoil to promote periodic meetings. Office Bearers of Chapters meet regularly during Annual General Body Meeting on 26th of January every year. The Alumni Association 24 ALMD 600mm 24" Electric Fans and 10 LED Luker Lights were donated to be fixed in Pope Francis Auditorium. On 10.02.2024, students who graduated from 97th Convocation Ceremony of St. Xavier's College (Autonomous), were presented with Thirukkural book by the Alumni Association. The Alumni Valedictory function was held on 07.10.2023. Rev. Dr. Thomas Amirtham S.J., Provincial, and Rev. Dr. Henry Jerome S.J., Rector, presided over the function. Rev. Dr. G. Pushparaj S.J., Director, Alumni Association welcomed the gathering. Retired State Election Officer of Tamilnadu, Thiru. Malik Feroz Khan I.A.S was the Chief guest. Mr. Antony Thomas B.Com., Managing Director, Nova Carbons India Private Limited., Mr. Ayera Jothi, Managing Partner, Strategy Solutions, Singapore, were special invitees. Former Jesuit Provincials, Rectors, Principals, Secretaries, Teaching and Non - teaching staff and Executive Members of Alumni Association were honoured in the Alumni Valedictory Function.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	http://www.stxavierstn.edu.in/iqac_agarsupport_23-24.php

5.4.2 - Alumni's financial contribution during the year A. ? 15 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

1. The Jesuit Management, Principal, IQAC and the Faculty invest collective effort to create a conducive atmosphere in the college. The Principal is the Head of the academic and administrative wings of the college. The IQAC defines the quality benchmarks for enhancing the academic ambience of the college.
2. Before implementing quality enhancing strategies, discussion is held at various levels to get the suggestions of the stakeholders. An active interface between the students and the administration is ensured through Student Council.
3. The college aims at the training of young men and women of quality to be leaders in all walks of life so that they may serve the people of our nation in truth, justice and love. Thus, it aims at making its own contribution towards a transformation of the present social condition, so that justice, equality and the moral values enshrined in the Constitution of India may prevail in the daily life of every citizen. The Board of Management meets every month, to review the working of the institution and plans for the development of the institution.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	http://stxavierstn.edu.in/mins.php

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

SXC has the policy of decentralizing the administration in all its educational endeavors. Decentralization of administration is ensured by the effective functioning of 40 committees in the college. These committees, which include the administrators, faculty, students and external experts, facilitate decentralization of administration. For an effective and efficient administration, the Principal delegates his power to the different officials. The Deputy Principal deals with the immediate matters concerning the staff and students of Shift - II. The Vice-Principals deal with the daily attendance and discipline of students. The Deans of Arts and Science coordinate the planning and execution of all academic programmes. The IQAC Coordinator suggests quality sustenance and quality enhancement measures to be implemented in the college. The Heads of Department and Coordinators co-ordinate various academic and non-academic programmes of their respective departments. The Dean of Students and the Dean of Women Students facilitates co-curricular and extracurricular activities. The Controller of Examinations co-ordinates the affairs of the testing and evaluation of the academic performance of students. The policy of SXC is to convene the meeting of Officials, Heads/Coordinators of departments for discussing ways and means of carrying out all curricular, cocurricular and extracurricular activities by eliciting responses from every member.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	http://stxavierstn.edu.in/organogram.php

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

SXC has definite strategic plans to ensure quality enhancement activities. Students Advisory Committee and Discipline Committee handle student activities and maintain discipline. Anti-Ragging Committee and Sexual Harassment Committee provide safe environment for individuals to study in the college. While revision was made in CBCS, several meetings at college level and departmental level were conducted. The Curriculum Development Cell provided a matrix for all the departments. SXC strives to uplift the Dalit/Down-trodden. It gets reflected in admission policies.

SXC sets goals

- To provide an integral formation
- To create agents of social change
- To strive for academic excellence and promote research.

For the modalities to achieve these goals, SXC offers courses on core subjects, allied subjects, personality development, leadership, human rights for students.

Also the goals are achieved by

- Involving students in outreach neighbourhood programme training them in critical thinking
- Training them in civics and duties of a citizen training them to work as a team.
- To create students into agents of social change the college familiarizes themselves with tools of social analysis
- Trains them to work for the excluded and marginalized enhances in them the commitment to society.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://stxavierstn.edu.in/perspective.php
Upload any additional information	View File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

Governance: The Provincial and Board of Management lead the college's long-term plans and direction. The Rector, as the chief

functionary, heads the Board of Management and serves as Vice-Chairman of the Governing Body (GB). The GB is a policy-making body that oversees academic and administrative matters. The college's statutory bodies include the GB, Academic Council (AC), Board of Studies (BoS), and Finance Committee (FC). The GB follows UGC norms and approves new programs and infrastructure proposals. The executive leadership consists of the Principal, the Deputy Principal, the Vice Principals, IQAC Co-ordinator, Deans, and assisted by a number of committees. The participatory role of the management creates the involvement of the college staff, which is necessary for the efficient running of the College. The Academic Council, constituted as per the guidelines of the UGC, reviews and approves the recommendations of the Board of Studies with respect to curriculum development and evaluation. The BoS designs the curriculum, syllabi, prepare panel of question paper setters and examiners and present their recommendation in Academic Council meeting. The FC prepares the budget and the budgetary provisions will be placed in Governing Body for approval.

File Description	Documents
Paste link to Organogram on the institution webpage	http://stxavierstn.edu.in/organogram.php
Upload any additional information	View File
Paste link for additional Information	http://stxavierstn.edu.in/roles_respons.php

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues

for their career development/ progression

Staff Meetings and Get-togethers At the beginning and end of every semester there is a staffmeeting in which opinion will be elicited from staff on welfare measures. During the feasts of St. Ignatius and St. FrancisXavier the management invites all staff members with their families to participate in Holy Mass and in the breakfasthosted by the management. During College Annual Day celebrations, Interdepartmental cultural Competitions themanagement hosts Lunch for the staff. Every year the management conducts Xavierian Night(New year gathering) in which staffmembers participate with their spouse and children. At the end of the function the Management hosts a Dinner for all. Thiswonderful event is observed to be a stress relieving factor and as a result many of them appear to be ventilating theirnegative emotions and resuming their duties with new vigour.

Welfare Funds St. Xavier's Co-Operative Thrift and Credit Society Limited,(No.1746) is a registered welfare fund for both teaching and nonteaching staff of aided stream managed by an ExecutiveCommittee (EC) of ten staff members.Non -Teaching staff welfare fund was started by the Managementin 1986.Non -Teaching staff benefit welfare fund was started by theManagement in 1999.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://stxavierstn.edu.in/hred_policy.php

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

4

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

10

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

101

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

- The Society of St. Francis Xavier with PAN No. AAAAS8695N is a society registered under the Tamil Nadu Societies Registration of 1975 and the Society is granted approval U/s. 12AA of the Income Tax Act of 1961.
- St. Xavier's College (Autonomous), Palayamkottai is aided by both Tamil Nadu State governments, the University Grants Commission and Government research funding agencies.
- The institution has appointed a Chartered Accountant as an external auditor responsible for the audit.
- External auditor completes statutory audit of Parent Society at the end of the financial year.
- The claim bills for the salary grant to the Teaching and Non-Teaching staff are duly verified by the RJD of Collegiate Education, Tirunelveli Region. So the salary grants received by the College under aided category are pre-audited.
- The UGC accounts (Recurring & Non-Recurring grants) are audited and certified by the Chartered Accountant and the

- Statement of account and Utilisation Certificate are submitted to the funding agencies.
- The Financial Statement of Account comprises salary, fee collection, scholarship and UGC accounts which are submitted every year to the Regional Director of Collegiate Education, Tirunelveli. The College audits all its Financial Accounts, Research Grants and Management Salaries, Fees and Scholarships annually.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://stxavierstn.edu.in/igac.php

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

21.47

File Description	Documents
Annual statements of accounts	View File
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response SXC is known for its integrity in its functioning since its inception in 1923. The college is able to implement various quality enhancement activities with its ability to mobilize resources. Mobilisation of Grants

- Management grants funds for carrying out teaching learning and research activities and for infrastructure augmentation
- Fund received from student fees
- Staff members to apply for grants for research projects from funding agencies such as, UGC, CSIR, DBT, DST, MOES, MOEF, ICSSR, ICFR, ICHR and TNSCST
- Alumni and well-wishers contribution to the college for infrastructure augmentation and academic activities
- Staff contribution for the institution

- Endowment created by alumni and well wishers (so far 128 endowments are created)
- Receiving scholarship money from Government and Management

Utilization of Fund

- Endowment Fund is used for giving prizes and scholarships money.
- Scholarships for poor students by the management and the Government.
- Conducting Seminars/Endowments lectures
- Utilizing the fund for maintenance and building and infrastructure
- Enhancing greenery, water facility and campus facility
- Mid-Day meals are fully paid by the management .
- Second year UG and first year PG students visit the adopted villages to carry out STAND outreach programme.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	http://stxavierstn.edu.in/iqac_agarsupport_23-24.php

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

Quality Assurance in SXC is to provide the best possible education service to students. It focuses on improving the processes to deliver quality education to the society. IQAC planned the process of offering life skills and employability skills to the students of SXC and conducted a training programme for the teachers. As per UGC Guidelines 2018 & recommendation of NAAC the external Peer Review (Academic Audit) was conducted on 01.12.2023. A total of 50 MoUs with higher educational institutions across the country were established. The MoUs are allocated to Departments/IQAC/Research Centres for further academic collaboration. MoUs with Higher Educational Institutions across the country were established for the promotion of Academic and Administrative collaboration, co-curricular, extra-curricular, Research and Extension activities.

IQAC facilitated and provided technical assistance to all the departments to conduct Conferences, seminars & webinars. Feedback on Curricular Aspects from final year UG/PG students was collected by IQAC. Feedback on Curricular Aspects from Alumni, Parents, Teachers, and Employers was collected. IQAC in collaboration with the departments of Physics, Botany, and Zoology conducted energy audit, green audit and environmental audit. IQAC provided technical assistance to all Departments to conduct online programmes.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://stxavierstn.edu.in/igac.php

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

IQAC strives to sustain and enhance quality measures in all academic endeavors in the institution, since its inception on 02-12- 2003. It conducts student feedback on teachers, feedback on curricular aspects from students, alumni, parents, employers, general feedback on different aspects of the campus from students, alumni, parents, employers, exit (survey) poll on all aspects of the life in campus to provide valuable feedback for quality sustenance and improvement in teaching, learning and research experiences in the College.

In student feedback on teachers, students evaluate subject knowledge, teaching skills, commitment, impartiality and attitude of the teacher. In feedback on curricular aspects from students, they voice their concern about relevance of syllabus, learning value in terms of skills, analytical abilities, concepts and knowledge and extent of coverage of the course to write competitive examinations. In exit survey from final year students, SXC gets opinion on all aspects of their campus life. feedback on all aspects of campus, the analysis of feedback is submitted to the management for future action.

Periodic Assessment of learning outcomes facilitated by the IQAC Once in fortnight the meeting of Officials, Heads/Coordinators of departments is conducted to review all academic endeavors undertaken in the campus.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://stxavierstn.edu.in/iqac/SSS/SSS%202023-2024%20Even%20Sem.pdf

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	http://stxavierstn.edu.in/annual_report.php
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

St. Xavier's College in Palayamkottai originally a College for Men, gradually admitted Girls right from 1979 and completely turned into co-education institution offering UG, PG, MPhil and PhD programmes to men and women from 2008. This is because a need for more higher education institutions for women in Tirunelveli diocese was felt, considering the population of girl students who are aspiring to do higher studies. Initially Annual Quality Assurance Report of ST. XAVIER'S COLLEGE (AUTONOMOUS) 30% of seats were allotted to women. It has been increased to 50-60% based on the number of applications received from meritorious women candidates. This is also due to the

fact that Jesuits are always keen to work for gender equality and to offer more access to women in terms of education and employment. St. Xavier's College consciously places women leaders in appropriate positions. Women Vice-Principals (Shift I and II separately) and Dean of women students are appointed to provide pastoral care, emotional and moral support to women students. The bodies which exclusively work for gender equality, gender sensitization and women empowerment are Women's Forum and Centre for Women's Studies. Gender equity and equality is practiced by the fact that both NSS and NCC/ St. Xavier's College have two NSS women units.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	http://stxavierstn.edu.in/so_women_stud.php

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

A. Any 4 or All of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Solid waste not properly managed leads to the degradation of the environment which, in turn, affects the flora and fauna. Keeping this in mind, the College has been strictly implementing scientific solid waste management to maintain the green status of the campus. Small buckets numbering 109 have been kept in various places of the campus so that students shall deposit the solid waste in the buckets. Apart from that, five tanks have been constructed to collect compostable and non-compostable solid waste throughout the year. Garden Waste: This waste is biodegradable waste. Generally, the garden waste is utilized for the compost manure. E-Waste: The E-waste generally includes the tube lights, CFL, LED and is stored into the scrap yard of college and stored. The audit team noted that the technical lifetime / service life of most of the electronic equipment is yet to be over,

thus thepresently there is limited generation of waste. Chemical Waste Disposal The experiments have been changed to micro level from semimicro level. Hence the quantity of waste produced and quantity of chemicals and fuels used have been considerably reduced.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	View File
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **A. Any 4 or all of the above**

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **A. Any 4 or All of the above**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

A. Any 4 or all of the above

- 1. Green audit**
- 2. Energy audit**
- 3. Environment audit**
- 4. Clean and green campus recognitions/awards**
- 5. Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of

A. Any 4 or all of the above

reading materials, screen reading, etc.

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The birth and death anniversaries of great Indian personalities are remembered every year. Independence Day and Republic Day are celebrated. Independence Day is celebrated by hoisting flag in the college campus. Trees were planted by NCC volunteers on Independence Day. Our students were selected for Republic Day parade held in New Delhi. Our students participated in Republic Day parade held at Chennai. Teachers Day is celebrated remembering Dr. Radhakrishnan, a great teacher. Floral tributes were paid to Dr. Ambedkar on that day. Constitution Day is celebrated in remembrance of the Contributions of Dr. Ambedkar. Regional festivals like Pongal, Onam and Ayutha Pooja are celebrated. NCC Day is celebrated in our college by NCC. Tamil poet Bharathiyar's birthday was celebrated. In lieu of Human Rights Day the AICUF students conducted a Street play on Human rights violations. Human Rights Day was observed actively through various programmes namely Posture display on Human violations and seminar on Human Rights was conducted. To promulgate the significance of Human Rights Day, XIBITES took a pledge to promote human dignity, equality and rights on this special day. World Diabetics day was observed by Alumni Association on the college campus, providing free medical check-up in the month of November.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values,

rights, duties and responsibilities of citizens:

Independence day: On 15.08.2023, the 76th Independence Day was celebrated in the collage. The flag was hoisted by the Chief Guest Mr. Ramasamy, Administrative staff, St. Xavier's college

Human rights day: On 08.12.2023, the SXC AICUF, NSS Units, NCC, and various other service organizations collaborated to conduct a bike rally from IIPe Laxmi Raman School, Uthamapandiankulam, to SXC, in commemoration of International Human Rights Day and to promote awareness about human rights. A human chain and procession were organized, with participants holding placards displaying slogans to raise awareness about human rights.

INTERNATIONAL YOGA DAY: On 21.06.2023, 5TN BN NCC celebrated 'Yoga day' in our college. Capt. Dr. S. Kanthan and the Cadets eagerly performed yoga asanas.

Gandhi Jayanti: Gandhi Jayanthi was celebrated by on 02.10.2023, an online Gandhi Jayanti SXC Art Contest 2023 was organized by the Student Council and Fine Arts Association SXC. Colour drawing and pencil sketching were the competitions.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	View File

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

A. All of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

SXC college Anti-Drug Club organized "International Day against drug abuse awareness campaign" on 26.06.23. The SXC AICUF Unit organized a bike rally from IIP Laxmi Raman School, to Our College on December 8, 2023, to commemorate International Human Rights Day and raise awareness about human rights. Consumer Forum created awareness about Consumer Rights among people of Arockianathapuram, a STAND adopted village on 01.10.2023. The consumer forum of St. Xavier's College has organized an awareness programme on 'Food Safety' on 13.12.2023. On 15.9.2023, World Democratic Day was observed by the student members of the Democracy club with charts and placards related to Democracy and its elements such as Respect for Human Rights, Fundamental Rights, and Freedoms, Holding Free and Fair Elections, Adult Franchise, etc. On 23.02.2024, National Voter's Day was observed by both the members of Shift I and Shift II of Democracy Forum in the college premises. Ambedkar Study Centre organized a seminar on 29.01.2024 under the theme of "Ambedkar's Need In Today's Context". On 21.06.2023, 5TN BN NCC celebrated 'Yoga day' in our college. On 15.08.2023, the 76th Independence Day was celebrated in the collage. The "International Day Drug Abuse Awareness Campaign" Rally was organised by NSS units and Anti-Drug Club of SXC on 26.06.2023

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Best Practice-1: Streaming System in General English Teaching St. Xavier's College has a good number of first generation learners from Tamil medium schooling background. Streaming system caters their needs. The Streaming System is considered one of the Best Practices by NAAC (Best Practices in Higher Education. Ed. Antony Stella. Bangalore: NAAC, 2004. pp. 55-56). The UGC Curriculum Development Centre (1989 2004) also recommends a Seven-Tier Structure for teaching of General English. Based on the UGC recommendations, the Dept. of English has been following the Seven-Tier Structure given below:

Stream C students will do Course 1 to Course 4

Stream B students will do Course 3 to Course 6 Stream A students will do Course 4 to Course 7. Students are categorised as stream 'A', 'B', and 'C' through a diagnostic test. **Best Practice 2: Title of the Practice: FOUNDATION COURSE FOR HUMAN EXCELLENCE Objectives:** To sensitize the students towards gender equality, environmental sustainability, religious, lingual, communal and social harmony. To provide broad and rich curriculum to Value Education. To build positive personal attributes such as self respect and self-worth, courage, kindness, generosity, trustworthiness and a sense of justice. To instill the character and resilience needed to deal with life's inevitable challenges.

File Description	Documents
Best practices in the Institutional website	http://stxavierstn.edu.in/igac/Best%20Practices.pdf3-24.php
Any other relevant information	http://stxavierstn.edu.in/igac.php

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

STAND (Student Training and Action for Neighbourhood Development) the brain child of Jesuits of SXC, Palayamkottai in 1993 marks the real dawn of Jesuit educational mission which states 'towards integral liberation together with the poor'. The preferential option

for the poor has been materialized through STAND, being mandatory and important component of the curriculum. One of the Excerpts from the preamble to Jesuit Higher Education is to shape our students into agents of social change, preparing them for concerted social action and thus paving the way to mass movements which will bring about the desired liberation.

STAND turning 31 years now, is a unique village adoption programme where every department adopts one village and the involvement of students in social development activities becomes part of their curriculum.

Objectives

1. To sensitize the students to social issues which helps them move towards holistic development
2. To mould them as leaders by loving and serving others.
3. To inculcate the habits of dependency, independency and inter-dependency, among students.
4. To create the 'Togetherness with Xaverian values', among students.

STAND provides a concrete platform to exercise the sensitization process towards social issues, through orientation and training for students and faculty members on/off campus /collaboration with government and NGOs

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

SXC's Curriculum

- Makes learning an interesting and meaningful exercise through guided teaching, monitored learning through online resources, e-contents by faculty members, and supported library assignments, group discussions, seminar presentations, debates, quiz and viva voce. The characteristics of Jesuit education-academic excellence, social relevance and character formation is consciously and appropriately embedded in the curriculum through
- Core, Allied and Project/elective courses
- Skill based elective and Non-major elective courses
- Extra credit, Value added and vocational courses
- Courses on Languages and Environmental studies
- Foundation Courses which includes religion, Ethics, personality development, human rights and social analysis, life-skills and skills for employability
- PhD programmes and Research based projects for PG, MPhil students and group projects for UG students.
- Curriculum based outreach programme by the department of STAND (Student Training and Action for Neighbourhood Development)
- Volunteer based Extension activities, offered by other service organisations like NSS, NCC, AICUF, RRC/YRC, Enviro club, Democracy forum, Women's forum, Consumer forum and Campus ministry
- Therefore, SXC's curriculum can be viewed as a triangle connected by three sides viz. Teaching-Learning, Research and Extension activities. The learning objectives are directly and purposefully derived from the intellectual, occupational, environmental, social and spiritual needs of current generation of students.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	http://www.stxavierstn.edu.in/outcome.php

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

43

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

250

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	View File

1.2 - Academic Flexibility**1.2.1 - Number of new courses introduced across all programmes offered during the year**

647

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

43

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

SXC is at forefront of the efforts to understand and address today's social and environmental challenges. Therefore, the curriculum is integrated with courses related to gender, environment and sustainability, human values and professional ethics. The PART IV in the curriculum structure of UG is enriched with these cross-cutting issues. These courses are offered by the department of foundation courses, recently named as Department of Human Excellence. All the following courses together carry 4 credits.

Value Education (Ethics I & Religion I & II)

Human Rights and Social Analysis

Intregrated Personality development

Life skills (Ethics II)

These courses are taught by the faculty members from all the departments with prior training and orientation programmes which

are organized by IQAC of SXC. The teaching methods include lectures, videos, ICT tools, street play, and discussion in a group and open forum. The syllabi and the pedagogy for these courses are periodically revised by the internal and external experts. The courses in UG and PG curriculum also have its course content related to these issues in ways of creating awareness and knowledge, stimulating creative and analytical thinking, offering training in order for the students to take part in solving the issues.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

168

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

4492

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

1446

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

A. All 4 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	http://stxavierstn.edu.in/iqac/SSS/SSS%202023-2024%20Even%20Sem.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	View File

1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	http://stxavierstn.edu.in/iqac/SSS/SSS%202023-2024%20Even%20Sem.pdf
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

1784

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

1381

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

1. St. Xavier's college caters to the needs of all students with regard to their academic quest. therefore, the college initiates various measures to assess their learning levels.

2. In order to bridge the gap between students of different socio economic, educational, regional, religious and cultural backgrounds, the college conducts 'Bridge Course'.

3. As the teaching instruction is undertaken in English, the communicative English ability of these students are analysed at the entry level and accordingly they are classified into three groups to learn English under Part 2. As a result, they are divided into three groups as 'Stream A', 'B' and 'C'. All these three streams are designed with separate course structures and teaching plans. Question patterns and assessments are done separately for students learning English language under three different streams. 4. After the publication of Continuous Internal Assessment (CIA), each department assesses the learning levels of the students. 5. Personal counseling is given to both slow learners and advanced learners in Tutor--Ward meetings. 6. Peer learning is promoted among students. During and after the class hours, advanced learners help slow learners in understanding specific units in the course material. 7. Advanced learners are motivated to do certificate courses, on-the-job training and add

-on courses.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://stxavierstn.edu.in/outcome.php

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
31/05/2024	4492	230

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Learning at St. Xavier's College has always been student centric. The students participate in various curricular and co-curricular activities within and outside the college. Student-centric strategies result in the holistic development of the students in teams of cognitive affective and psychomotor skills. The college promotes interactive teaching-learning through a variety of learner-centered experiences. The college concentrates on participatory learning activities which include group discussion, mock interview, brainstorming, problem solving, consultation with specialists, field visits and educational tours, practical demonstration, internship, Business day ,debates, discussions, research based projects, audio-visual presentations, role plays, case studies ,awareness events. All the departmental association activities are enriched with student centric learning activities such as seminars, Guest lectures, workshops, mock interviews, drama enacting, and department specific technical activities. Internship and On-the job training are special curriculum activity supported by departments like Commerce, Corporate Secretaryship, MSW, MCA and Visual communication which moulds the students with real time learning experience. Department of Commerce and Corporate Secretaryship organize and innovative event called Business Day which is a

creative opportunity for the students to develop their business skills in dynamic manner. Inspiring critical thinking, creativity and scientific temper is the core of the teaching-learning process and these are implemented through student centric methodologies.

File Description	Documents
Upload any additional information	View File
Link for additional Information	https://stxavierstn.edu.in/outcome.php

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Learning at St. Xavier's College has always been student centric in our college the following ICT tools and resources are

available:

LCD facilities , Wi-Fi-LAN facilities, LED TV, Computers, Interactive Board Projector, FB150-2, CMAX-2, Edmodo, Video

Lectures, Smart Board, Sound Studio with Avid Pro tools (Sound Studio with Avid Pro tools (Sound Editing), Computer Lab with FCP

Unit (Video Editing), Video/ Photography Studio, Drawing room, Big Monitor Screen, Online demonstration , SPSS package, Audio Visual equipments and Lap Tops.

E-resources and techniques used:

Power Point slides, Google classroom, Lecture videos with animation, E-books, Online simulation softwares, schemasketch, chemdraw, docking softwares, Google Drive, Videos, movies, softwares for language learning and testing, Web based online exams, Computer generated offline tests, audiobooks, Blogs, NPTEL materials, Audio, Video lectures from IIT professionals, Create groups in social media, Using GroupMail, Computer Application practicals : Editing Software (Video, Sound, and Photograph) and Designing Software, Moodle, SPSS package, Khan Academy, tutor2, Math stack exchange and Geogebra.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	http://stxavierstn.edu.in/econtent.php
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

230

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The Academic Calendar is prepared by the Academic Calendar Committee comprising the Principal IQAC – Coordinator, Deans and a senior staff. It contains prime information about the institution, its functionary purpose and mode. Academic Calendar The Academic calendar is devised taking into account the general plan of the university, and common calendar. Information and guide lines are provided to students to access facilities.

Student responsibilities and rules and regulations are clearly stated. Scholarship details, Attendance details and Evaluation process are stated. The Academic calendar along with Evaluation Procedures blue print is issued to the students at the beginning of the year. Adherence to the time schedule stated in the calendar is ensured. Sufficient time is provided for teaching Teaching Plans A common framework is followed. Towards the end of every semester, the HoD of every department in consultation with the faculty members finalizes the work load of the department. After the workload is approved by the Principal, the time table of the department is drafted and circulated to the staff members. In case of any request by the staff members, the changes are accommodated in the time table.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File
2.4 - Teacher Profile and Quality	
2.4.1 - Number of full-time teachers against sanctioned posts during the year	
230	
File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	View File
2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year	
171	
File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File
2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)	
1861	
File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms**2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year**

09

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	View File

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

SXC SEM GR 15 2.1: 1. To import student database 2. To create and generate department code. 3. To enter subject list for UG, PG, MCA Students. 4. To generate and print students sign list for name and DOBchecking. 5. To import value added courses details. 6. To enter internal marks and semester marks. 7. To generate and print internal marks list and external marks list. 8. To generate and print consolidated marks for current semester. 9. To generate and print Result.. 10. To generate and print mark sheets 11. To generate and print mark sheets sign list. 12. To generate and print TMR copy. 13. To generate and print full pass students list.

SXCHT 2.0 1. To generate hall ticket database for all regular and arrear students. 2. To select date and time. 3. To select students strength for Hall placement. 4. To generate seat number

in zig - zag method in the Halls. 5. To generate and print hall ticket 6. To generate and print seating arrangements 7. To generate and print arrear list 8. To generate and print hall ticket sign list 9. To generate and print exam strength list, arrear list, hall list and students list.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	http://www.stxavierstn.edu.in/examination.php

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The programmes offered by SXC are intended to work with welldefined objectives namely,

1. Program Outcomes - They are derived from the core and prime objectives of the College.

2. Programme Specific Outcomes - They are developed as per the suggestion made by various employers, alumni, University

nominees and formulated in such a way that they are linked with the developmental needs.

3. Course Outcomes - The learning objectives for each courses of UG/PGare duly drafted in BOS meeting, approved byacademic council and ratified by Governing body. They are stated in the syllabus of each course.The Course Outcomes are designed for each course by the expert committee and are discussed in the Board of Studies and Academic Council before communicating to the stakeholders. Every department's aspirations and mutual expectations of facultymembers and students are displayed in 'STUDENT CHARTER' at the entrance of the respective departments. The 'STUDENT CHARTER' is convertedinto Program Specific Outcomes and transformed into Course Outcomes, previously stated as learning objectives. The PSOs lead to Program Outcomes which overlap with the vision and mission of the College. The College with the help of every department has taken initiatives to make the entire COs as studentcentred course outcomes

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	View File
Link for additional Information	http://stxavierstn.edu.in/outcome.php

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The institution continuously monitors, and evaluates on the quality of course provided, teaching learning process, and has evolved a system to measure the attainment of the learner. To bring in Outcome Based Education in SXC, the attainment of course outcome(CO) is evaluated through several direct and indirect assessment tools. The result of attainment of CO is used to evaluate the attainment of program specific outcome(PSO) and programme outcome. DIRECT METHOD: A. Continuous Internal Assessment(CIA) 1. Internal tests(70%) CIA Test I performance Analysis CIA Test II performance Analysis 2. Other modes of internal assessment (30%) Every semester, the students undergo any two or three of the belowlisted modes Quiz (announced/unannounced) Individual viva or group viva Short duration objective type tests/snap tests Short answer/problem solving tests Long answer tests/essay writing Guided individual/group projects Lab/Field/Practical work/Case study (to assess practical skills in handling instruments) Group discussion(once a month to assess originality,creativity, initiative&communication skills) Seminar(once in a semester to assess understanding of the subject, creativity, innovation and communicative ability) Assignment(to assess the conceptual clarity and the ability to connect similar concepts and applications) B. Semester Examination Performance Analysis INDIRECT METHOD: 1. Evaluating Teaching plan 2. Analysis of students feedback 3. Exit survey 4. BOS

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	http://stxavierstn.edu.in/outcome.php

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1245

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	http://stxavierstn.edu.in/examination.php

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<http://stxavierstn.edu.in/igac/SSS/SSS%202023-2024%20Even%20Sem.pdf>

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Promotion of Research and Facilities**

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

SXC is keen to participate in the research, transmission and enhancement of knowledge and to encourage the students to take part in the socio, economic and scientific development of the nation. Research, Consultancy and Extension policy objectives

1. To establish a system for research
2. To sustain research and publication
3. To take research findings to society
4. To establish links with local, national, regional and global institutions
5. To engage in consultancy and extension activities
6. To motivate the staff to utilize the skills towards

enhancement of knowledge

7. To increase external funding for doing research by way of writing proposals to Government and Non-government agencies

8. To implement research-based learning

9. To enter into research partnerships with other institutions

FUND FOR RESEARCH SXC follows a proactive policy of encouraging professional development of teachers and provides T.A., D.A., and Registration fee for those who present papers in national / international seminars organized by other institutions.

Seed money is granted for researchers for publishing research papers.

Seed money is given to departments for conducting national /international seminars/conferences/ workshops for dissemination of research findings.

SXC supports a few research scholars through Jesuit Educational Support Scheme

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	http://stxavierstn.edu.in/research_incubation.php
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

1.2

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	View File
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	View File
Any additional information	View File

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	View File
List of teachers and details of their international fellowship(s)	View File
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

25.29

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	View File
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

4

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	http://stxavierstn.edu.in/research_centers.php
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

89

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

03

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	https://www.icmr.gov.in/
Any additional information	View File

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

SXC has set up an incubation centre under the initiative called LAB TO LAND programme in the Student Training and Action for Neighbourhood Development (STAND) centre which is committed to demonstrate, train and empower the weaker sections of the nearby local communities, especially women self-help groups of STAND

adopted villages. Training is provided on vermicomposting, azolla production, bio-gas production, ornamental fish culture, spirulina (Blue green Algae) production and tissue culture of medicinal plants. The students and faculty members of our college have full access to the facilities available in this incubation centre for the purpose of learning and training. Respective departments are involved in transferring the skills and knowledge that this incubation centre has developed. This incubation centre helps the farmers of the STAND adopted villages in installing vermicompost pit, Azolla tank, Spirulina tank, bio gas plant and bio-fertilizer pit in their own land, backyards or a common space in the village, by giving them hands-on training in both production and marketing of the products.

SXC has established 27 Centers for creation and transfer of knowledge.

The International association for Plant Taxonomy (Head office in Berlin) formally granted recognition to Xavier's College Herbarium (XCH) in October 1993

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://stxavierstn.edu.in/research_centers.php

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

99

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through

A. All of the above

**the following: Research Advisory Committee
Ethics Committee Inclusion of Research
Ethics in the research methodology course
work Plagiarism check through
authenticated software**

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	View File

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

35

File Description	Documents
URL to the research page on HEI website	http://stxavierstn.edu.in/research_centers.php
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	No File Uploaded
Any additional information	View File

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

169

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	No File Uploaded

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

98	
File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://stxavierstn.edu.in/research_guides.php

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

341

File Description	Documents
Any additional information	View File
Bibliometrics of the publications during the year	View File

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

14

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	View File
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	View File
List of facilities and staff available for undertaking consultancy	View File
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Creating citizens with honesty, compassion, respect, civic responsibility, courage to stand for TRUTH, JUSTICE and LOVE, concern for neighbours has become a legacy of SXC through its service organizations, which are in fact the strong pillars of the College beyond teaching and research. The extension activities are carried out by the various service organizations like NSS, NCC,

Enviro Club, Democracy Forum, Consumer Forum, Women's Forum, All India Catholic University Federation, Red Ribbon Club/Youth Red Cross/Blood Donors Club, St. Vincent de Paul Society (SVP) and

Student Training and Action for Neighbourhood Development (STAND) Programme. Every student of SXC has the chance to be part of any service organization and get sensitized for current social issues and make positive impacts on socio, economic and environmental development of their neighbourhood which paves the way to their holistic development. All the extension activities are carried out by the students with the guidance and accompaniment of faculty coordinators.

STAND is a unique village adoption programme which takes care of the socio-economic development of disadvantaged sections of the society. STAND is presently working in 45 villages of which about 60% of the people are marginalized and downtrodden.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://stxavierstn.edu.in/so_stand.php

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

6

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	View File

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

102

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

3384

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration**3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work**

369

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

79

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

SXC stands high with a sprawling area of 58 acres. It has 9 blocks namely Fr. Antonysamy (Main) block, Fr. Soosai (S) block,

Jubilee (J) block, Library building, XIBA block, Auditorium building, centenary building , CBB block and Bank building. Each and every block has a good number of spacious class rooms, with proper ventilation. Most of the class rooms are permanently fixed with ICT tools like Projector and few key class rooms have smart board facility in them. There are 80 classrooms in SXC campus. Most of the classrooms are enriched with Wi-Fi, LAN facilities to make the teaching-learning process more effective. Smart class rooms are available in all the major departments. In all the key blocks, there are office rooms, which provides enquiry space to the students. Smart class rooms are available in all the major departments. In all the key blocks, there are office rooms, which provides enquiry space to the students. In terms of the infrastructure facilities. SXC is on par with the top notching institutions of our state. The management always focuses on improving the infrastructure because we believe that the facilities we provide will facilitate the students and make them to excel in all the domains

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://stxavierstn.edu.in/infra.php

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

SXC realizes this and paves the way to encourage the students those who are interested in games. Sports facilities have been established and facilitated for various games including Basket Ball, Chess, Football, Hockey, Volley Ball and Badminton. The institute is always keen in paying more attention in encouraging and paving the way for students in excelling in the sports activities.

We have the following facilities to facilitate the sports activities of the students.

1. Composite Football with 6 lanes.
2. Football ground
3. Volleyball - 3 courts

4. Concrete Basketball courts.
5. Hockey - One grass field with fencing complete.
6. Physical Fitness Centre.
7. Badminton - Two courts.
8. Kabaddi - 2 courts
9. Table Tennis - one Court
10. Common area for practice.
11. Indoor Gymnasium.
12. Indoor Stadium.

We have qualified coaches for the following games.

Basket ball

Volley ball

Foot Ball

Hockey.

SXC is in - charge of coordinating some of the tournaments and Sports of the Manonmaniam Sundaranar University. The institute provides a multitude of extracurricularactivities to enrich student lives beyond academics. Fests like INDECO (Inter Departmental Competitions), Crib, Pongal Kolam (Rangoli) Competitions are part and parcel of our academic system.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	View File
Paste link for additional information	http://stxavierstn.edu.in/infra.php

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

90	
File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File
4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)	
584.38505	
File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	No File Uploaded
4.2 - Library as a Learning Resource	
4.2.1 - Library is automated using Integrated Library Management System (ILMS)	
<p>SXC Library was established in the year of 1923, and it was named after Fr. Santiago in the year 2005. It is an important source of knowledge to young minds. The carpet area of the library is 25,215 sq.ft. It's reading space is 12,000 sq.ft. The number of seats in reading space is 280. It has an automated system functioning from 1999 helps to impact positively on the academic achievement of the students. The digital library is integral to the teaching and learning process. It is a collection of around 134410 books and 122 periodicals, 4535 Thesis reports, Book banks, Proceedings, 3915 New clippings and Back volumes. It also enables the Xavier's Community to archive their college magazine, News Letter, Annual Reports, Syllabus, Course Materials, Semester Question Papers, Thesis, Projects, Publications, Videos, Audios and photographs etc. Cameras are fixed for security purpose.</p> <p>Name of the ILMS software : Auto-Lib</p> <p>Version : 6.0</p>	

Year of automation : 1999

The following are some E - Resources present in our e-library.

1. J gate

2. Delnet

3. Nlist

CD's and DVD's : 4576

Video Lessons : 22140

Short Films : 9674

Nature of automation (fully or partially) : Full

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://stxavierstn.edu.in/library.php

**4.2.2 - Institution has access to the following:
e-journals e-ShodhSindhu Shodhganga
Membership e-books Databases Remote
access to e-resources**

A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

7.60

File Description	Documents
Audited statements of accounts	View File
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

987

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	View File

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

SXC has a total number of 796 computers which all are of latest configuration. There are around 10 Computer labs in the campus. As the world is becoming completely digital, SXC is keen in giving computer education to all the students irrespective of the department they belong to. The Student - Computer ratio is 1: 1. All the departments and the research centre have their own computers. Servers, Open source software and Propriety Software: SXC maintains a total number of 13 servers, which include 1 web server, 1 server exclusively for library, 6 servers for UG lab (Linux server-2, Windows server-3, Oracle Server-1), 4 servers for PG lab (Linux server-1, Windows server-1, Oracle Server-2)

Internet Facility:

In the current era, the need for Internet has become mandatory in information sharing, knowledge dissemination. To facilitate the sharing of files between departments there exists LAN connection. SXC has an Internet Lab, which has 50 computers with high speed internet connectivity. Faculty, students and research scholars make use of this facility and benefit a lot.

Wi-Fi Facility:

SXC campus is completely Wi-Fi enabled in the year of 2016. From all the departments, classrooms, and seminar halls data could be easily accessed

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://stxavierstn.edu.in/facilities.php

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
4492	796

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. 250 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

A. All four of the above

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://stxavierstn.edu.in/lab_studio.php
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

476.98191

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The institution with its 100 years long experience has established systems and procedures for maintaining and utilizing every facility under its domain. Every year the management of SXC spends a large amount for maintaining the physical, academic and support facilities. Maintenance of the Campus The care and regular maintenance of the entire college is foreseen by the Campus Minister who with his staff supervises daily functioning. A team which is lead by Secretary supervises regularly ensures the cleanliness and maintenance of the college. A group of workers are deployed in doing all the cleaning tasks regularly. The roads, common places, faculty and class rooms, laboratories, research centres, rest rooms are cleaned daily and mopping is done periodically.

Classrooms

Classrooms are available with necessary infrastructure under the purview of the Secretary Office. In case of any repair or technical complaints a standardized form is used for the immediate rectification and assistance that would be facilitated by the Instrument Maintenance Facility (IMF) technical team.

Laboratories The laboratories at SXC house a large collection of sophisticated equipments to carry out research. The Laboratories are equipped with fire management systems which include; evacuation and control, first-aid kits, fire extinguishers, fume cupboards, exhaust ducts, goggles.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://stxavierstn.edu.in/lab_studio.php

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

981

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

354

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene)

A. All of the above

Awareness of Trends in Technology	
File Description	Documents
Link to Institutional website	http://stxavierstn.edu.in/so_cap.php
Details of capability development and schemes	View File
Any additional information	View File
5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year	
684	
File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

799

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

282

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	View File

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

49

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

43

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Students Council is constituted by the students in order to foster democracy and supervised by the Dean of Students and Dean of women Students. The student council is formed by the interested and eligible students elected by the students through online voting at the start of every year. The Student council gives an opportunity to actively participate in fund raising, to efficiently organise and conduct fine arts events and activities and to develop leadership Representation of students in various committees

1. Academic Council
2. College Council
3. Internal Quality Assurance Cell
4. Planning and Evaluation Committee
5. Student Council
6. Anti-ragging committee
7. Anti-ragging squad 8. Board of Studies

The Student council gives an opportunity to actively participate in fund raising, to efficiently organise and conduct fine arts events and activities and to develop leadership.

Every year, in collaboration with Fine Arts ,Student Council organizes the following programmes: INDECO

Student Council & Fine Arts Inauguration and Valediction,Teacher's day Celebration,Christmas day Celebration,Women's day Celebration and awareness seminar in Collaboration with Women's forum Student Council also organizes awareness programmes and competitions related to Global Warming, swachh bharath ,Voters day, TB ,Wild life Day etc. Student Council has released newsletters called SXC EXCELLA

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://stxavierstn.edu.in/so_stu_council.p hp

5.3.3 - Number of sports and cultural events / competitions organised by the institution

22

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	View File

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The Alumni Association of St. Xavier's College was established in 1945, enabling the pass out students to reconnect with the College. Alumni Association has its chapters at Chennai, Bangalore, Coimbatore, Tenkasi, Kovilpatti, Tuticorin and Nagercoil to promote periodic meetings. Office Bearers of Chapters meet regularly during Annual General Body Meeting on

26th of January every year.the Alumni Association 24 ALMD 600mm 24" Electric Fans and 10 LED Luker Lights were donated to be fixed in Pope Francis Auditorium. On 10.02.2024, students who graduated from 97th Convocation Ceremony of St. Xavier's College (Autonomous), were presented with Thirukkural book by the Alumni Association.The Alumni Valedictory function was held on 07.10.2023. Rev. Dr. Thomas Amirtham S.J., Provincial,and Rev. Dr. Henry Jerome S.J., Rector, presided over the function. Rev. Dr. G. Pushparaj S.J., Director, Alumni Association welcomed the gathering. Retired State Election Officer of Tamilnadu, Thiru. Malik Feroz Khan I.A.S was the Chief guest. Mr. Antony Thomas B.Com., Managing Director, Nova Carbons India Private Limited., Mr. Ayera Jothi, Managing Partner, Strategy Solutions, Singapore, were special invitees. Former Jesuit Provincials, Rectors, Principals, Secretaries, Teaching and Non - teaching staff and Executive Members of Alumni Association were honoured in the Alumni Valedictory Function.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	http://www.stxavierstn.edu.in/iqac_agarsupport_23-24.php

5.4.2 - Alumni's financial contribution during the year

A. ? 15 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

1. The Jesuit Management, Principal, IQAC and the Faculty invest collective effort to create a conducive atmosphere in the college. The Principal is the Head of the academic and administrative wings of the college. The IQAC defines the quality benchmarks for enhancing the academic ambience of the college.
2. Before implementing quality enhancing strategies,

discussion is held at various levels to get the suggestions of the stakeholders. An active interface between the students and the administration is ensured through Student Council.

3. The college aims at the training of young men and women of quality to be leaders in all walks of life so that they may serve the people of our nation in truth, justice and love. Thus, it aims at making its own contribution towards a transformation of the present social condition, so that justice, equality and the moral values enshrined in the Constitution of India may prevail in the daily life of every citizen. The Board of Management meets every month, to review the working of the institution and plans for the development of the institution.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	http://stxavierstn.edu.in/mins.php

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

SXC has the policy of decentralizing the administration in all its educational endeavors. Decentralization of administration is ensured by the effective functioning of 40 committees in the college. These committees, which include the administrators, faculty, students and external experts, facilitate decentralization of administration. For an effective and efficient administration, the Principal delegates his power to the different officials. The Deputy Principal deals with the immediate matters concerning the staff and students of Shift - II. The Vice-Principals deal with the daily attendance and discipline of students. The Deans of Arts and Science coordinate the planning and execution of all academic programmes. The IQAC Coordinator suggests quality sustenance and quality enhancement measures to be implemented in the college. The Heads of Department and Coordinators co-ordinate various academic and non-academic programmes of their respective departments. The Dean of Students and the Dean of Women Students facilitates co-curricular and extracurricular activities. The Controller of Examinations coordinates the affairs of the testing and evaluation of the academic performance of students. The policy of SXC is to convene the meeting of Officials, Heads/Coordinators of departments

fordiscussing ways and means of carrying out all curricular,cocurricular and extracurricular activities by elicitingresponses from every member.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	http://stxavierstn.edu.in/organogram.php

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

SXC has definite strategic plans to ensure quality enhancementactivities Students Advisory Committee and Discipline Committee handle student activities and maintain discipline. Anti-RaggingCommittee and Sexual Harassment Committee provide safe environment for individuals to study in the college.

Whilerevision was made in CBCS, several meetings at college level and departmental level were conducted. The CurriculumDevelopment Cell provided a matrix for all the departments. SXC strives to uplift the Dalit/Downtrodden. It gets reflectedin admission policies

SXC sets goals

- To provide an integral formation
- To create agents of social change
- To strive for academic excellence and promote research.

For the modalities to achieve these goals, SXC offers courseson core subjects, allied subjects, personality development, leadership, human rights for students.

Also the goals are achieved by

- Involving students in outreach neighbourhood programmetraining them in critical thinking
- Training them in civics and duties of a citizen trainingthem to work as a team.
- To create students into agents of social change

thecollegefamiliarizes themselves with tools of social analysis

- Trains them to work for the excluded and marginalized enhances in them the commitment to society.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://stxavierstn.edu.in/perspective.php
Upload any additional information	View File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

Governance: The Provincial and Board of Management lead the college's long-term plans and direction. The Rector, as the chief functionary, heads the Board of Management and serves as Vice-Chairman of the Governing Body (GB). The GB is a policy-making body that oversees academic and administrative matters. The college's statutory bodies include the GB, Academic Council (AC), Board of Studies (BoS), and Finance Committee (FC). The GB follows UGC norms and approves new programs and infrastructure proposals. The executive leadership consists of the Principal, the Deputy Principal, the Vice Principals, IQAC Co-ordinator, Deans, and assisted by a number of committees. The participatory role of the management creates the involvement of the college staff, which is necessary for the efficient running of the College. The Academic Council, constituted as per the guidelines of the UGC, reviews and approves the recommendations of the Board of Studies with respect to curriculum development and evaluation. The BoS designs the curriculum, syllabi, prepare panel of question paper setters and examiners and present their recommendation in Academic Council meeting. The FC prepares the budget and the budgetary provisions will be placed in Governing Body for approval.

File Description	Documents
Paste link to Organogram on the institution webpage	http://stxavierstn.edu.in/organogram.php
Upload any additional information	View File
Paste link for additional Information	http://stxavierstn.edu.in/roles_respons.ph p

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

Staff Meetings and Get-togethers At the beginning and end of every semester there is a staffmeeting in which opinion will be elicited from staff on welfare measures. During the feasts of St. Ignatius and St. FrancisXavier the management invites all staff members with their families to participate in Holy Mass and in the breakfast hosted by the management. During College Annual Day celebrations, Interdepartmental cultural Competitions the management hosts Lunch for the staff. Every year the management conducts Xavierian Night (New year gathering) in which staff members participate with their spouse and children. At the end of the function the Management hosts a Dinner for all. This wonderful event is observed to be a stress relieving factor and as a result many of them appear to be ventilating their negative emotions and resuming their duties with new vigour.

Welfare Funds St. Xavier's Co-Operative Thrift and Credit Society Limited, (No.1746) is a registered welfare fund for both teaching and nonteaching staff of aided stream managed by an Executive Committee (EC) of ten staff members. Non-Teaching staff welfare fund was started by the Management in 1986. Non-Teaching staff benefit welfare fund was started by the Management in 1999.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://stxavierstn.edu.in/hred_policy.php

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

4

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

10

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

101

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

- The Society of St. Francis Xavier with PAN No. AAAAS8695N is a society registered under the Tamil Nadu Societies Registration of 1975 and the Society is granted approval U/s. 12AA of the Income Tax Act of 1961.
- St. Xavier's College (Autonomous), Palayamkottai is aided by both Tamil Nadu State governments, the University Grants Commission and Government research funding agencies.
- The institution has appointed a Chartered Accountant as an external auditor responsible for the audit.
- External auditor completes statutory audit of Parent Society at the end of the financial year.
- The claim bills for the salary grant to the Teaching and Non-Teaching staff are duly verified by the RJD of Collegiate Education, Tirunelveli Region. So the salary grants received by the College under aided category are pre-audited.
- The UGC accounts (Recurring & Non-Recurring grants) are audited and certified by the Chartered Accountant and the
- Statement of account and Utilisation Certificate are submitted to the funding agencies.
- The Financial Statement of Account comprises salary, fee collection, scholarship and UGC accounts which are submitted every year to the Regional Director of Collegiate Education, Tirunelveli. The College audits all its Financial Accounts, Research Grants and Management Salaries, Fees and Scholarships annually.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://stxavierstn.edu.in/igac.php

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

21.47

File Description	Documents
Annual statements of accounts	View File
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response SXC is known for its integrity in its functioning since its inception in 1923. The college is able to implement various quality enhancement activities with its ability to mobilize resources. Mobilisation of Grants

- Management grants funds for carrying out teaching learning and research activities and for infrastructure augmentation
- Fund received from student fees
- Staff members to apply for grants for research projects from funding agencies such as, UGC, CSIR, DBT, DST, MOES, MOEF, ICSSR, ICFR, ICHR and TNSCST
- Alumni and well-wishers contribution to the college for infrastructure augmentation and academic activities
- Staff contribution for the institution
- Endowment created by alumni and well wishers (so far 128 endowments are created)
- Receiving scholarship money from Government and Management

Utilization of Fund

- Endowment Fund is used for giving prizes and scholarships money.
- Scholarships for poor students by the management and

the Government.

- Conducting Seminars/Endowments lectures
- Utilizing the fund for maintenance and building and infrastructure
- Enhancing greenery, water facility and campus facility
- Mid-Day meals are fully paid by the management .
- Second year UG and first year PG students visit the adopted villages to carry out STAND outreach programme.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	http://stxavierstn.edu.in/igac_agarsupport_23-24.php

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

Quality Assurance in SXC is to provide the best possible education service to students. It focuses on improving the processes to deliver quality education to the society. IQAC planned the process of offering life skills and employability skills to the students of SXC and conducted a training programmes for the teachers. As per UGC Guidelines 2018 & recommendation of NAAC the external Peer Review (Academic Audit) was conducted on 01.12.2023. A total of 50 MoUs with higher educational institutions across the country were established. The MoUs are allocated to Departments/IQAC/Research Centres for further academic collaboration. MoUs with Higher Educational Institutions across the country were established for the promotion of Academic and Administrative collaboration, co-curricular, extra-curricular, Research and Extension activities. IQAC facilitated and provided technical assistance to all the departments to conduct Conferences, seminars & webinars. Feedback on Curricular Aspects from final year UG/PG students was collected by IQAC. Feedback on Curricular Aspects from Alumni, Parents, Teachers, and Employers was collected. IQAC in collaboration with the departments of Physics, Botany, and Zoology conducted energy audit, green audit and environmental audit. IQAC provided technical assistance to all Departments to conduct online programmes.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://stxavierstn.edu.in/igac.php

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

IQAC strives to sustain and enhance quality measures in all academic endeavors in the institution, since its inception on 02-12- 2003. It conducts student feedback on teachers, feedback on curricular aspects from students, alumni, parents, employers, general feedback on different aspects of the campus from students, alumni, parents, employers, exit (survey) poll on all aspects of the life in campus to provide valuable feedback for quality sustenance and improvement in teaching, learning and research experiences in the College.

In student feedback on teachers, students evaluate subject knowledge, teaching skills, commitment, impartiality and attitude of the teacher. In feedback on curricular aspects from students, they voice their concern about relevance of syllabus, learning value in terms of skills, analytical abilities, concepts and knowledge and extent of coverage of the course to write competitive examinations. In exit survey from final year students, SXC gets opinion on all aspects of their campus life. feedback on all aspects of campus, the analysis of feedback is submitted to the management for future action.

Periodic Assessment of learning outcomes facilitated by the IQAC Once in fortnight the meeting of Officials, Heads/Coordinators of departments is conducted to review all academic endeavors undertaken in the campus.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://stxavierstn.edu.in/igac/SSS/SSS%202023-2024%20Even%20Sem.pdf

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the

A. Any 4 or all of the above

IQAC Feedback collected, analysed and used for improvement of the institution
Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

File Description	Documents
Paste the web link of annual reports of the Institution	http://stxavierstn.edu.in/annual_report.php
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

St. Xavier's College in Palayamkottai originally a College for Men, gradually admitted Girls right from 1979 and completely turned into co-education institution offering UG, PG, MPhil and PhD programmes to men and women from 2008. This is because a need for more higher education institutions for women in Tirunelveli diocese was felt, considering the population of girl students who are aspiring to do higher studies. Initially Annual Quality Assurance Report of ST. XAVIER'S COLLEGE (AUTONOMOUS) 30% of seats were allotted to women. It has been increased to 50-60% based on the number of applications received from meritorious women candidates. This is also due to the fact that Jesuits are always keen to work for gender equality and to offer more access to women in terms of education and employment. St. Xavier's College consciously places women leaders in appropriate positions. Women Vice-Principals (Shift I and II separately) and Dean of women students are appointed to provide pastoral care, emotional and moral support to women students. The bodies which exclusively work for gender equality, gender sensitization and women empowerment are Women's Forum and Centre for Women's

Studies. Gender equity and equality is practiced by the fact that both NSS and NCC/ St. Xavier's College have two NSS women units.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	http://stxavierstn.edu.in/so_women_stud.php

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

A. Any 4 or All of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Solid waste not properly managed leads to the degradation of the environment which, in turn, affects the flora and fauna. Keeping this in mind, the College has been strictly implementing scientific solid waste management to maintain the green status of the campus. Small buckets numbering 109 have been kept in various places of the campus so that students shall deposit the solid waste in the buckets. Apart from that, five tanks have been constructed to collect compostable and non-compostable solid waste throughout the year. Garden Waste: This waste is biodegradable waste. Generally, the garden waste is utilized for the compost manure. E-Waste: The E-waste generally includes the tube lights, CFL, LED are stored into the scrap yard of college and stored. The audit team noted that the technical lifetime / service life of most of the electronic equipment is yet to be over, thus the presently there is limited generation of waste. Chemical Waste Disposal The experiments have been changed to micro level from semimicro level. Hence the quantity of waste produced and quantity of chemicals and fuels used have been considerably reduced.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	View File
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy undertaken by the institution

<p>7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:</p> <ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities 	<p>A. Any 4 or all of the above</p>										
<table border="1"> <thead> <tr> <th data-bbox="102 689 547 757">File Description</th> <th data-bbox="547 689 1437 757">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="102 757 547 898">Reports on environment and energy audits submitted by the auditing agency</td> <td data-bbox="547 757 1437 898" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="102 898 547 1003">Certification by the auditing agency</td> <td data-bbox="547 898 1437 1003" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="102 1003 547 1108">Certificates of the awards received</td> <td data-bbox="547 1003 1437 1108" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="102 1108 547 1169">Any other relevant information</td> <td data-bbox="547 1108 1437 1169" style="text-align: center;">View File</td> </tr> </tbody> </table>		File Description	Documents	Reports on environment and energy audits submitted by the auditing agency	View File	Certification by the auditing agency	View File	Certificates of the awards received	View File	Any other relevant information	View File
File Description	Documents										
Reports on environment and energy audits submitted by the auditing agency	View File										
Certification by the auditing agency	View File										
Certificates of the awards received	View File										
Any other relevant information	View File										
<p>7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.</p>	<p>A. Any 4 or all of the above</p>										

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The birth and death anniversaries of great Indian personalities are remembered every year. Independence Day and Republic Day are celebrated. Independence Day is celebrated by hoisting flag in the college campus. Trees were planted by NCC volunteers on Independence Day. Our students were selected for Republic Day parade held in New Delhi. Our students participated in Republic Day parade held at Chennai. Teachers Day is celebrated remembering Dr. Radhakrishnan, a great teacher. Floral tributes were paid to Dr. Ambedkar on that day. Constitution Day is celebrated in remembrance of the Contributions of Dr. Ambedkar. Regional festivals like Pongal, Onam and Ayutha Pooja are celebrated. NCC Day is celebrated in our college by NCC. Tamil poet Bharathiyar's birthday was celebrated. In lieu of Human Rights Day the AICUF students conducted a Street play on Human rights violations. Human Rights Day was observed actively through various programmes namely Posture display on Human violations and seminar on Human Rights was conducted. To promulgate the significance of Human Rights Day, XIBITES took a pledge to promote human dignity, equality and rights on this special day. World Diabetics day was observed by Alumni Association on the college campus, providing free medical check-up in the month of November.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations:

values, rights, duties and responsibilities of citizens:

Independence day:On 15.08.2023, the 76th Independence Day was celebrated in the collage. The flag was hoisted by the Chief Guest Mr. Ramasamy, Administrative staff, St. Xavier's college

Human rights day:On 08.12.2023, the SXC AICUF, NSS Units, NCC, and various other service organizations collaborated to conduct a bike rally from IIFE Laxmi Raman School, Uthamapandiankulam, to SXC, in commemoration of International Human Rights Day and to promote awareness about human rights. A human chain and procession were organized, with participants holding placards displaying slogans to raise awareness about human rights.

INTERNATIONAL YOGA DAY:On 21.06.2023, 5TN BN NCC celebrated 'Yoga day' in our college. Capt. Dr. S. Kanthan and the Cadets eagerly performed yoga aasanas.

Gandhi Jayanti: Gandhi Jayanthi was celebrated byon 02.10.2023, an online Gandhi Jayanti SXC Art Contest 2023 was organized by the Student Council and Fine Arts Association SXC. Colour drawing and pencil sketching were the competitions.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	View File

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

A. All of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

SXC college Anti-Drug Club organized "International Day against drug abuse awareness campaign" on 26.06.23. The SXC AICUF Unit organized a bike rally from IIP Laxmi Raman School, to Our College on December 8, 2023, to commemorate International Human Rights Day and raise awareness about human rights. Consumer Forum created awareness about Consumer Rights among people of Arockianathapuram, a STAND adopted village on 01.10.2023. The consumer forum of St. Xavier's College has organized an awareness programme on 'Food Safety' on 13.12.2023. On 15.9.2023, World Democratic Day was observed by the student members of the Democracy club with charts and placards related to Democracy and its elements such as Respect for Human Rights, Fundamental Rights, and Freedoms, Holding Free and Fair Elections, Adult Franchise, etc. On 23.02.2024, National Voter's Day was observed by both the members of Shift I and Shift II of Democracy Forum in the college premises. Ambedkar Study Centre organized a seminar on 29.01.2024 under the theme of "Ambedkar's Need In Today's Context". On 21.06.2023, 5TN BN NCC celebrated 'Yoga day' in our college. On 15.08.2023, the 76th Independence Day was celebrated in the collage. The "International Day Drug Abuse Awareness Campaign" Rally was organised by NSS units and Anti-Drug Club of SXC on 26.06.2023

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Best Practice-1: Streaming System in General English Teaching St. Xavier's College has a good number of first generation learners from Tamil medium schooling background. Streaming system caters their needs. The Streaming System is considered one of the Best Practices by NAAC (Best Practices in Higher Education. Ed. Antony Stella. Bangalore: NAAC, 2004. pp. 55-56). The UGC Curriculum Development Centre (1989 2004) also recommends a Seven-Tier Structure for teaching of General English. Based on the UGC recommendations, the Dept. of English has been following the Seven-Tier Structure given below:

Stream C students will do Course 1 to Course 4

Stream B students will do Course 3 to Course 6 Stream A students will do Course 4 to Course 7. Students are categorized as stream 'A', 'B', and 'C' through a diagnostic test.

Best Practice 2:
Title of the Practice: FOUNDATION COURSE FOR HUMAN EXCELLENCE
Objectives: To sensitize the students towards gender equality, environmental sustainability, religious, lingual, communal and social harmony. To provide broad and rich curriculum to Value Education. To build positive personal attributes such as self respect and self-worth, courage, kindness, generosity, trustworthiness and a sense of justice. To instill the character and resilience needed to deal with life's inevitable challenges.

File Description	Documents
Best practices in the Institutional website	http://stxavierstn.edu.in/igac/Best%20Practices.pdf3-24.php
Any other relevant information	http://stxavierstn.edu.in/igac.php

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

STAND (Student Training and Action for Neighbourhood Development) the brain child of Jesuits of SXC, Palayamkottai in 1993 marks the real dawn of Jesuit educational mission which states 'towards integral liberation together with the poor'. The preferential option for the poor has been materialized through STAND, being mandatory and important component of the curriculum. One of the Excerpts from the preamble to Jesuit Higher Education is to shape our students into agents of social change, preparing them for concerted social action and thus paving the way to mass movements which will bring about the desired liberation.

STAND turning 31 years now, is a unique village adoption programme where every department adopts one village and the involvement of students in social development activities becomes part of their curriculum.

Objectives

1. To sensitize the students to social issues which helps them move towards holistic development
2. To mould them as leaders by loving and serving others.
3. To inculcate the habits of dependency, independency and inter-dependency, among students.
4. To create the 'Togetherness with Xaverian values', among students.

STAND provides a concrete platform to exercise the sensitization process towards social issues, through orientation and training for students and faculty members on/off campus /collaboration with government and NGOs

File Description	Documents
Appropriate link in the institutional website	http://stxavierstn.edu.in/so_stand.php
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Future Plans of action for next academic year 2024-2025.

- To apply for NIRF Ranking
- To conduct training programme for Staff and Students
- To cater to the needs of slow learners through remedial programmes
- To apply for more research projects.
- To start new Programmes B.A.Archeaology B.Sc.Artificial Intelleingence and B.A. Social Work
- To conduct Refresher Course on "ICT Enabled Teaching and Learning"for the Teaching staffs.
- To Offer value added courses/add on courses and Skil based programmes.